

FERPA Educational Records Release Form

Paul Smith's College maintains the confidentiality of student educational records in accordance with FERPA, the Family Educational Rights and Privacy Act of 1974 as amended. As of the first day of classes, your educational records belong to you, the student, and not your parents as during your K-12 years.

By filling out and signing this release form, you are giving college officials the right to speak to the person or persons you designate below about your educational records including your grades, attendance in classes and more.

You may revoke this permission for any designated person at any time by requestig this form and signing the appropriate box.

Student Name:

Student ID:	Date:
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Person #1

Name:	Relationship:
PASSWORD:	

Person #2

Name:	Relationship:
PASSWORD:	

Person #3

Name:	Relationship:
PASSWORD:	

I authorize Paul Smith's educational officials to release and/or discuss my education records with the above person(s) by phone, email or in person. I understand that these people must identify themselves to the college by use of the password which I have given them and that I am responsible for keeping secure.

Student Signature:	Date:
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Do not sign below this line unless you are removing your authorization for any of the above individuals

I hereby REMOVE authorization for permission to release information to the person listed in the Person #1 Section above

Signature: _____ **Date:** _____

I hereby REMOVE authorization for permission to release information to the person listed in the Person #2 section above

Signature: _____ **Date:** _____

I hereby REMOVE authorization for permission to release information to the person listed in the Person #3 section above

Signature: _____ **Date:** _____