



## Camp Fire Permit and Agreement Form

There are three approved camp fire locations on campus: next to the gazebo across from the US Post Office, outside of the Forestry Club Cabin, and by the campus NYS Canoe Launch. All camp fires must have prior approval from the Office of Campus Safety. Individuals may use their own fire wood or can request wood from through the Campus Safety Office who will coordinate the delivery with the Facilities Department. To ensure the requested location is available and wood can be delivered for the requested date/time, camp fire permits should be requested a week in advance.

The permit holder is responsible for ensuring all College policies are followed at the stated location during the permitted time, and immediately reporting any violations of College policy and injuries that occur to Campus Safety. Fires must be contained to the unit in which they are being held and may not exceed a height of three (3) feet. The permit holder is responsible for ensuring the fire is completely extinguished before the location is vacated, and informing Campus Safety of same.

*Note: Other locations may be used for special events, but only with prior approval from the Office of Campus Safety, and in conjunction with Facilities and/or Conference Services. **Fires will be automatically denied if any type of fire ban is in effect for the Paul Smiths, NY area.***

I \_\_\_\_\_ agree to adhere to all College rules and regulations while having a camp fire on campus. I also understand that if for any reason these rules and regulations are not followed as outlined, I will be held responsible for any and all damages that may occur, including the possibility of judicial sanctions.

\_\_\_\_\_  
Signature of student or employee

\_\_\_\_\_  
Date

Location of Fire:  Gazebo Area       NYS Canoe Launch       Forestry Club Cabin

Date of Fire: \_\_\_\_\_ Start Time: \_\_\_\_\_ End Time: \_\_\_\_\_

Wood:  Provided       Needed      Time needed by: \_\_\_\_\_

### Office Use Only

Fire is:  Approved       Denied if so, Reason: \_\_\_\_\_

\_\_\_\_\_  
Signature of Campus Safety Director, Sergeant, or Officer

\_\_\_\_\_  
Date